

Documentation List

All Adults Household Members (18 Years or Older) must attend the office interview
Bring PHOTOCOPIES of ALL PAGES of each of the following for ALL
HOUSEHOLD MEMBERS

There is no photocopier on the premises, if you do not bring copies, be prepared to relinquish your originals.

Income:

Last six most recent consecutive pay stubs
2008 Federal Tax Returns (1040's) with ALL W2's.
2006, 2007, 2008 tax returns with all Schedules IF SELF EMPLOYED
Public Assistance budget letter
SSI or Social Security Award Letters for 2009
Pension Award Letter for 2009
Workman's Comp award letter or last six most recent consecutive stubs.
Unemployment award letter or last six most recent consecutive stubs.
Contribution Letter
Child Support Letter
Alimony Letter
Bring proof of any other income not mentioned above

Assets:

Last six most recent Checking account statements
Most recent statements for any other deposit accounts, i.e. Savings, Money Markets
Most recent investors' statement for Stocks and Bonds
Most recent statement for all other investment accounts, i.e. 401K, IRA
Most recent statement for Life insurance policies
Appraised value of Real Estate or other investment property

Household Information:

Birth certificates of all household members (If not born in U.S. Bring proof of Legal Status)
Social Security Card of all household members
School Letters for all Students 18 YEARS OF AGE AND OLDER ONLY
Proof of Legal custody or guardianship of all minors (If you are not listed on the birth certificate)
PROOF OF CURRENT ADDRESS (LANDLORD LETTER OR LEASE)
Current Section 8 voucher

**\$25 (\$50 FOR THREE OR MORE ADULTS) MONEY ORDER MADE
PAYABLE TO THE WAVECREST MANAGEMENT TEAM FOR YOUR
CREDIT AND BACKGROUND CHECKS**